



# FALCONS CREST HOMEOWNERS' ASSOCIATION

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## ARCHITECTURAL REQUEST FORM

**INSTRUCTIONS:** Prior to making any change to the exterior of your home or lot, in accordance with the regulations set forth by your Association's governing documents, the Board of Directors must issue Approval for such a change. To request such Approval, please complete the below fields and return this form to the Falcons Crest Board of Directors at [falconscrestHOA@gmail.com](mailto:falconscrestHOA@gmail.com) along with all indicated and required attachments.

**HOMEOWNER NAME(S):** \_\_\_\_\_ **DATE SUBMITTED:** \_\_\_\_\_

**ADDRESS WITHIN THE COMMUNITY:** \_\_\_\_\_

**MAILING ADDRESS (IF DIFFERENT FROM ABOVE):** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_ **EMAIL ADDRESS:** \_\_\_\_\_

**NAME OF CONTRACTOR PERFORMING WORK:** \_\_\_\_\_

**NATURE OF IMPROVEMENT:**

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**MATERIALS TO BE USED:**

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**REQUIRED ATTACHMENTS:**

1. Photo or Brochure of product to be installed
2. Architectural drawing or rendering of the completed improvement
3. Copy of plot plan with location of improvement indicated
4. Any City Permit acquired
4. Any additional document you believe would help the Board in making their decision

**SUBMIT THIS REQUEST:**

**BY EMAIL:** [falconscrestHOA@gmail.com](mailto:falconscrestHOA@gmail.com)

**BY MAIL:** Falcons Crest HOA C/O 409 Falcons Prey, Wright City MO, 63390